

UW-W Dining Services LEAP Action Summary

LEAP Workshop Year: 2014 Action dates: Spring 2014-Spring 2015	For more information, contact: Jon Gordon, X1743, gordonj@uww.edu
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General Goal: Promote LEAP to students, faculty, staff, and surrounding community through dining services.	
Planned Actions: <ul style="list-style-type: none"> • To integrate UW-W Dining Services Student Associates with UC LEAP training opportunities • Develop a newsletter for Student Associates that communicates the values of LEAP, why it is important, the value of campus employment, the resources on campus, the intellectual benefits of working within Dining Services • Update current Student Associate Orientation Videos that will include basics and information specific to the restaurant that they work at. Videos will include information such as work rules, stealth LEAP initiatives, further UW-W Dining Services employment opportunities (Student Manager and Champion Programs), community outreach and service learning • Integrate LEAP initiatives into Student Manager, Champion and Student Associate appraisals • Institute a Student Associate “Champion” program. This is an elevated role of Student Associates who will specialize in different areas of restaurant operations (safety, sanitation, nutrition, culinary, marketing/merchandising) 	
Deliverables, Completed Actions: <ul style="list-style-type: none"> • UC Training Opportunities: We have had a couple students attend the TRAC events but we need more motivation. Management needs additional buy in. This will partially be done through KPIs or (Key Performance Indicators). Further we may start offering incentive to student associates by way of dinner at Uno’s before or after the session. • LEAPletter: We have had success so far and more students are seeing them. We are hoping to add an OTM Leap Student so that students see that there is a face in LEAP, in addition possibly a Champion’s Corner that one LEAP Student Champion would write in the column monthly. Finally making a LEAP Board in each of our operational areas that we can add our letter to plus additional information for students. • Student OT Videos (as stated above): Not much change here, except we will be adding a rundown of our successful LEAP appraisals to it. • Appraisals: We have added it and issued them to all students and student managers this past 	

semester. We will continue to do so each semester.

- Student Champion Program: We have hired our first champion who will be starting in August. At that time, with students more focused on the upcoming year, we will be re-marketing our champion program in hopes of getting more students. The important thing is to not settle on a champion just so that we have a position filled. It needs to be the right student. The students will help foster LEAP principles to the rest of our staff through pre shift meetings and other items as shown by the HR Student Champion job description attached.

Notes:

Our service learning goal to all campus students needed to be set aside due to liability laws. However we will continue it with all of our student associates.

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